

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 18 March 2013 at 7.30 p.m. in Caston Village Hall.

Present: Councillors Peter Mills (Chairman), Phil Childs, Paul Howe, John Morfoot, Lee Pilkington, Sue Tanner. Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence provided by Mrs Garrod.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
 - 4.1 **Mud on roads.** The members of the public spoke with great concern about the mud being deposited on 100 Acre Hill as a result of the very large muck heap on the farm adjacent to the road. The vehicles used are too large to fit on the metalled surface of the road, and as a result the wheels actually travel on the verges, and this makes the road surface worse. Various suggestions were made, including a weight limit, but County Councillor Ian Monson pointed out that the need for access is always an exception to any weight limit, so this would make no difference. The Chairman explained that this was a long standing unresolved issue, and said that it would help if the villagers could obtain photographic evidence of the vehicles involved, with details of dates and times. The Clerk was asked to write a polite letter to the farmer asking if there is any way he could reduce the impact on the local residents, the road, and the parish as a whole. Mr Monson said he would raise the matter of the state of the road with the Highways Engineer, who has previously spoken with the farmer concerned.
 - 4.2 **County Council news.** Mr Monson said that the NCC Council Tax had been frozen for the third successive year. Of the £1.5b budget, ½ is spent on schools and care of children, ¼ on care for the elderly, and 11% on roads. He mentioned the Parish Partnership scheme for minor highway improvements, and was told of the Councils desire to bid for funding to improve safety at the A1075/B1111 junction. He felt that this should be carried out by Highways in any event, and said he would speak to the Engineer on the matter (see also item 11). Finally he spoke of the appointment of an interim Chief Executive for the County, and the Apprenticeship scheme.
- 5 **Minutes.** The minutes of the meeting held on Monday, 18 February 2013 were **confirmed** and **signed**.
- 6 **Matters arising.** [4.2 & 4.3] **Flooding. Post meeting note:** The Clerk has reported these issues to NCC Highways, and their website says the following. **Sandy Lane:** This has been reported to Anglian Water. **East end of Mere Road:** This was inspected on 11 March, when it was not flooded. It is apparently a private culvert. **B1111 south of Breckles Church:** The necessary work has been ordered.
- 7 **Correspondence.** The following correspondence was **received:**
 - 7.1 Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 January 2013.
 - 7.2 Norfolk Association of Local Councils: *A Free Seminar to acknowledge Climate Change Week.*
 - 7.3 Norfolk Association of Local Councils: *Norfolk Link* - February 2013.
 - 7.4 Norfolk Parish Training Partnership: *Initial Training for Clerks and Councillors.*
 - 7.5 Norfolk County Council: *Local Flood Risk Management Strategy.*

- 7.6 HM Revenue & Customs: *The way you report PAYE is changing. Are you ready?*
- 7.7 Aviva: *Council Insurance Schedule.*
- 7.8 Barclays Bank Plc: *Community Account Statement - 1-28 February 2013.*
- 7.9 Barclays Bank Plc: *Active Saver Account Statement - 1-28 February 2013.*

8 Planning.

- 8.1 **3PL/2013/0135/O: Between Chapel Farm & Schofield House, Mere Road, Stow Bedon, NR17 1HP.** Application for Erection of two storey detached dwelling & vehicular access, change of use of agricultural land to domestic garden. It was **resolved** that the Council had no objection.
- 8.2 **3PL/2013/0185/F: Mere Farm Barn, Spring Lane, Stow Bedon.** Application for Single storey front/side extension to create home office/study, kitchen/storage room & garages. It was **resolved** that the Council had no objection.

9 **Portaloo.** The Clerk reported that both church PCCs had welcomed the idea. It was **agreed** that the Clerk should prepare a grant application form, looking to obtain a dual unit mounted on a trailer, and investigate the process and cost of getting this emptied and serviced.

10 **Parish Signs.** In principle the Council **agreed** that it would be a good idea to have a Breckles Village Sign. The Clerk was asked to place this matter on the next agenda for further discussion concerning possible location, style and funding. On a related matter Mrs Tanner passed the original mold for the Stow Bedon Village Sign to Mr Childs for safe keeping.

11 **Junction of B1111 and A1075.** The Clerk reported that he had been unable to get any information on the likely cost of the two suggested safety improvements (white hatching on B1111 to make traffic join A10 75 at right angles, and coloured tarmac in central hatched area on A1075) from the Highways Engineer because of his pressure of work, but he hoped to have that by the next meeting, which would still allow time for a bid for funding to be submitted if necessary.

12 **Speed Awareness Signs.** The Chairman explained that Wretham Parish Council was looking at the possibility of purchasing a SAM2-type sign which could then be used on a temporary basis in a number of different locations, and was asking if other parishes would be interested in coming in on the scheme. Unfortunately, it would only be permitted to use this in areas where the speed limit was 40 mph or less, and so the Council **agreed** that this would not be useful for this parish.

13 **Annual Review of the system of internal control.** The Council formally reviewed and approved its system of internal control.

14 Finance.

14.1 **Clerk's salary.** It was **resolved** that cheques numbered 100611 & 100612 totalling £549.84 salary for 1 January 2013 to 31 March 2013: £472.34; Mileage Allowance Payment for 7 December 2012 to 5 March 2013: £59.50 of which £1.19 is the VAT element; Telephone Allowance: £18.00) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)

14.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100609 for £4.00 (Other £4.00) to the Clerk be signed as reimbursement for items paid on behalf of the Council for 8 December 2012 to 5 March 2013. (*Local Government Act 1972 s. 111*)

14.3 **Website.** It was **resolved** that cheque number 100613 for £24.95 (£20.79 + VAT: £4.16) to Spanglefish be signed, be signed for hosting the Council website. (*Local Government Act 1972 s 111*)

14.4 **Monthly Financial Report.** The report for the month ending 28 February 2013 was received.

15 **Matters for consideration at next meeting.** None

16 **Next meeting.** The next meeting of the Council was confirmed as **Monday 15 April 2013**, at 7.30 p.m. in **Caston Village Hall**.

Confirmed:

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Peter Mills, Chairman

15 April 2013

Scheduled future Meeting dates:

Monday, 20 May 2013	Monday, 16 September 2013	Monday, 20 January 2014*
Monday, 17 June 2013	Monday, 14 October 2013	Monday, 17 February 2014
Monday, 15 July 2013	Monday, 18 November 2013	Monday, 17 March 2014
Monday, 19 August 2013*	Monday, 16 December 2013	

*If needed